

APPOINTMENT OF RELEVANT BUILDING SURVEYOR

The following form is required to be completed to appoint the relevant building surveyor (RBS) for the proposed building works as described. Appointment of the RBS is required pursuant to the Building Act 1993 (the Act) and is required by the property owner or an agent appointed to act for the owner but it cannot be the builder. Please note that I am not compelled to accept the appointment, if any false or intentionally mis-leading information is provided this may cause the appointment to be refused.

I/We : _____ (Applicants Name)

Of : _____ (Applicants Address)

_____ (Email address)

Hereby appoint Stephen Ryan (BS-U 1386) pursuant to s.76 of the Building Act 1993 as the Relevant Building Surveyor (RBS) to:

- (i) issue the building permit/s;
- (ii) carry out the required inspections; and
- (iii) issue the occupancy permit/certificate of final inspection as required;

For the following building works: (Describe the building works)

Address: (of the building works)

Describe how the building will be used:

Further, I / we also provide the following statements / advice:

(i)	Have the building works commenced?	Yes / No
(ii)	Has another building surveyor been appointed in regard to the building works for which a building permit is sought via this application?	Yes / No.
(iii)	Has a building notice or order been issued for the works for which a building permit is sought?	Yes / No.
(iv)	Are there any other notices or orders against the property in regard to building works generally?	Yes / No

If any other responses to the above statements was "Yes" please describe what works have been carried out OR what notices / orders have been issued (attach copies).

If you have appointed another building surveyor please explain whether you have commenced the transfer of functions process required pursuant to the Building Act 1993.

Signed		Date	
Printed name		Phone number	
Email address			

This form is required to be completed and returned to Ryan Building Surveying as part of the building permit application. Please return once completed via email (stephen@ryanbuildingsurveying.com) or in person to 3/58 Hesse St, Colac or via mail to PO Box 557, Colac, VIC. 3250. Please note that once this form is completed, lodged and accepted fees will be applicable for any advice provided. If you need to discuss please call on 5231 2786.

Notes:

- 1 - Stephen Ryan is a registered building practitioner in the category of Building Surveyor.
- 2 - Ryan Building Surveying is the name of the relevant company in this context.
- 3 - Building works is a defined term in s.16 of the Building Act 1993.
- 4 - Building Permit is as defined for a building permit or an occupancy permit.

Definitions:

Building works-

- means work for or in connection with the construction, demolition or removal of a building;

Permit -

- means building permit or occupancy permit;

Relevant Building Surveyor -

(a) in relation to an application to, or permit, approval, inspection, direction, notice or order issued or given by, a municipal building surveyor, means the municipal building surveyor; and

(b) in relation to an application to, or permit, approval, inspection, direction, notice or order issued or given by, a

private building surveyor, means the private building surveyor; and

(c) in relation to the carrying out by the Commission of the functions of a municipal building surveyor or a function specified in section 199(5), means the Commission; and

(d) in relation to the carrying out by a building surveyor authorised under section 191, 192 or 221 of the functions of a municipal building surveyor, means the authorised building surveyor;